

Delaware Engineering Society Board Meeting Minutes, December 1, 2010

Location: Conference Call

Attendees: Jason Winterling (JW), Ahmad Faqiri (AF), Stacy Zeigler (SZ), Tom Coleman(TC)

Absent: Mike Angelo (MA), Mike Keefe (MK),

Action items in **RED**

1. E-Week

- a. Kick off meeting was held a little over a month ago. JW has been in contact with the DuPont Country Club and the Christiana Hilton to discuss rates and room availability. DuPont's rates are slightly less than last year (\$0.50 per person less) Christiana has yet to respond. JW is leaning toward DuPont due to room size and consistent pricing with last year.
- b. Next E-Week committee meeting scheduled for December 10th.
- c. EOY/YEOY: Will wait to make official until entire board has had a chance to vote, MK and MA have not yet responded. EOY = Carol Ann Wicks YEOY = Tom Coleman

2. Scholarship

- a. **SZ will look into possibly eliminating the middleman organization** (didn't catch it) in future years since the scholarship amount is small and DES is a tax exempt organization.
- b. Few inquiries so far and application deadline is next week. **Depending on number of applications, SZ will be looking for volunteers to help review the applications.** JW and TC volunteered and SZ would like to get non-board members involved also. **SZ will send email to TC for distribution**
- c. **Depending on quality of applications, the number of award will be adjusted. SZ prefers to keep at or above \$2000 per student.**

3. Newsletter

- a. JW would like to do a newsletter this winter to announce the E-Week banquet, golf outing, MathCOUNTS, new board members and EOY/YEOY. **Articles complete by Friday December 17th.**
- b. **JW will contact Meghan Lester for a MathCOUNTS article**
- c. **TC will contact Rock Manor to reschedule this years outing.** Summary will be included with Newsletter
- d. **SZ will summarize the EOY/YEOY information,** probably just names and picture.

4. MathCOUNTS

- a. MathCOUNTS Day at UD is coming up 1/13/11. SZ stated that usually 15 volunteers are needed at UD, 20 on competition day. Waiting on response from Meghan regarding additional volunteers

5. Golf Outing

- a. We will use Rock Manor again, good experience last two years. TC mentioned early booking deals there. **TC will review availability for end of April, beginning of May and email board list of dates.**

5. DES/DCES Audits

- a. JW said audits are complete and didn't find any issues.

9. Website

- a. **TC will email Carmine and MK to determine student NSPE information.**
- b. Additional website updates will be made regarding E-Week, EOY/YEOY, MathCOUNTS, etc.
- c. **JW will review email list and member roster and how to update with TC**

Next Meeting scheduled for Wednesday, January 12th and McCormick Taylor

